

MINUTES OF THE LIBRARY BOARD

June 28, 2017 Meeting

Conference Room-West Allis Public Library
7421 W National Avenue

Ms. Suelzer called the June 28, 2017 Library Board meeting to order at 7:00 p.m.

Present: Ms. Hart, Ms. Johns-Konkol, Ms. Lerch, Mrs. Mikolajewski, Ms. Rymaszewski,
Ms. Suelzer, Ms. Wadewitz

Excused: Superintendent Dr. Marty Lexmond, Alderperson Marty Weigel

Staff present: Michael Koszalka, Library Director
Lisa VandenBoom, Librarian IV

Approval of Minutes

Mrs. Mikolajewski moved to approve the May 24, 2017 minutes as written. Second by Ms. Wadewitz.

Statements by Citizens

None.

Correspondence

None.

Reports-Claims and Finance

The Board reviewed the June Claims and Finance Report. Ms. Rymaszewski moved to accept the report, including approval of claim numbers 5269 to 5297 in the amount of \$64,540.73. Second by Ms. Wadewitz. Motion carried.

New Business

1. MCFLS Update

MCFLS has entered into a trial of Hoopla, a digital library offering downloadable movies, audiobooks, music, eBooks, and TV shows. The trial runs through August and there is a limit of six items per patron per month.

Pete Loeffel has been chosen by the Wauwatosa Public Library to fill their Library Director position. He had previously been Library Director at the Muskego Public Library and St. Francis Public Library.

2. 2018 Library Operating Budget

The 2018 Library Operating Budget request is due to be approved and forwarded to the City Administrator by July 31st. Mike Koszalka will meet with the City Administrator and the Mayor on August 10th to discuss the proposed budget which will be brought to the Board at the July meeting.

3. Revised Individual and Group Study Rooms/Typewriter Policy

Mrs. Mikolajewski moved to accept the revised policy. Second by Ms. Johns-Konkols. Motion carried.

4. Trustee Essentials, Chapter 21- The Library Board and Accessible Services

The Board reviewed key elements in this chapter.

Director's Report

Mr. Koszalka reported:

- Mike Koszalka thanked Mrs. Mikolajewski, her husband, and other Board members for their hard work in making the Library's booth at West Allis A La Carte a success.
- On Saturday, June 17th, Beth Henika, Children's Supervisor, and Alyssa Nelson, Librarian Intern, staffed a table at the West Allis Farmer's Market for two hours. They provided library information and craft activities. The effort is part of the Library's improved outreach initiative.
- Due to new online registration options, the number of Summer Reading registrations has increased significantly compared to last summer.
- Ms. Suelzer, Ms. Lerch, and Ms. Hart were all approved for reappointment to the Library Board by the Common Council.
- Breianna Harvey and Emily Sebastian have been hired as part-time Circulation Services Representatives. Breianna started on Monday, June 26th and Emily will be starting her position soon.
- Mayor Dan Devine has started an initiative called West Allis Moves 30 a Day Challenge.
- On June 1st, Congressman Jim Sensenbrenner was at the Library for a town hall meeting. After ten minutes he departed as a result of disruptive attendees.

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Adjournment

There being no further business, Mrs. Mikolajewski moved to adjourn. Second by Ms Rymaszewski. Motion carried and the meeting was adjourned at 7:35 p.m.

Respectfully submitted,

Jody Rymaszewski,
Secretary